



Wrocław
University
of Science
and Technology

Wrocław University of Science and Technology. Library

Student/University Staff Library Card Application

Last name and first name:

Address (in Wrocław):

Zip code:

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PESEL:

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E-mail address:

University staff/PhD student

University:

Department:

Student book number:

STUDENT

University:

Department:

Student book number:

- ☐ Bachelor studies (first cycle)
- ☐ Engineering
- ☐ Master studies (second cycle)
- ☐ Long-cycle studies
- ☐ Postgraduate

Please, set up my library account.

Signature:

Information Clause

Based on Art. 13 and 14 of the Regulation of the European Parliament and of the Council of Europe (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (referred to as "RODO" or "General Regulation on Data Protection"), we inform you about the rules for processing your personal data in the Wrocław University of Science and Technology Library:

1. The Administrator of your data is the Wrocław University of Science and Technology represented by Vice-Rector responsible for the organization of the University, headquartered at Wybrzeże Wyspiańskiego 27, 50-370 Wrocław (contact via website: <https://pwr.edu.pl/kontakt> or e-mail: biblioteka.wyp@pwr.edu.pl). The administrator has appointed a Data Protection Officer supervising the correctness of data processing, who can be contacted via email: iod@pwr.edu.pl.
2. We will process the Reader's personal data, such as: identifying (names and surnames, identification numbers), contact (postal addresses, e-mail addresses, telephone numbers) and other (information about the reader related to the library or catalog, including activity in the library, information about rentals and charges, search information and general usage data, including connection data such as IP addresses). Providing this personal data is voluntary, but necessary if the Reader wants to use the library services provided by the Administrator - the University.
3. The processing of the Reader's data in the above scope is necessary to manage copyrights, to identify lenders, to settle accounts with the Library and for ongoing contact (including reminders regarding the return of borrowed materials). We must process the Reader's data also to protect the legitimate interests of the University (in connection with Article 6(1)(f) of the GDPR). In addition, we need this data to fulfill our legal obligations, including archival and statistical obligations and to protect library materials and electronic resources - in accordance with the provisions of the Act of 27 June 1997 on Libraries (in connection with Article 6(1)(c) of the GDPR).
4. Data processing will be carried out using the services of the integrated ALMA library resource management system. This service is provided to the University in the SaaS model (Software as a Service) and the processing takes place in "cloud computing". The supplier of the ALMA system is Ex Libris (Deutschland) GmbH with its registered office in Hamburg (22761 Tasköprüstraße 1), a professional entity to which we entrust the processing of your personal data through the National Library (with its registered office in Warsaw (02-086), al. Niepodległości 213) . Wrocław University of Science and Technology cooperates for this purpose with the National Library in connection with joining the integrated library resource management system as part of the long-term program "National Reading Development Program 2.0. for the years 2021-2025".
5. If the current contract for the use of the ALMA system service expires on December 31, 2025, the Readers' data from this system will be deleted 120 days later. At the same time, we would like to inform you that regardless of the processing of the Reader's data in the system (one or another), we will process them for 5 years from the closing of the library account (if the reader would like to delete the account or stop using it and data processing would be unnecessary). It is necessary for archival, billing and statistical purposes. The data may be used to pursue claims in connection with the delay in payment for overdue or not returned books. The recipients of the data will then be entities dealing with debt collection and pursuing claims, including law firms, and the processing will be extended until the expiry of the limitation period for claims.
6. The Reader's personal data will not be transferred to a third country/international organization. They will be processed in the European Economic Area by the Administrator, its processor (National Library) and other entities to which the National Library may further entrust this processing. This will be automated processing, but the Administrator will not profile Readers using the data processed by him.
7. The reader to whom the data relates is provided by the Administrator with access to information on the scope of his data covered by the processing and the right to: correct data, delete it, the right to limit processing, the right to transfer data. The Reader may object to the processing of data for reasons related to their particular situation, but the Administrator reserves the right to further process them if there are important, legally justified grounds that override the interests, rights and freedoms of the Reader. These rights are not absolute and their application will depend on the specific circumstances at a given moment and on the purpose and basis of processing. The Administrator will try to respond to the Reader's requests within one month of their submission. It also reserves the right to verify the identity of the Reader making the request. To exercise your rights, it is best to contact the Library staff.
8. The reader also has the right to lodge a complaint with the body supervising the processing of personal data if he/she considers that the processing of personal data by the Administrator violates the GDPR (i.e. Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons in connection with the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC).

The following fields require acceptance (they must be marked by the Reader if he wants to use the Library's services provided in the manner described above):

- ☐ I am familiar with the regulations for sharing collections and providing information services of the library and information system of Wrocław University of Science and Technology and I undertake to comply with them.
- ☐ I acknowledge the above information and take responsibility for the accuracy of the personal data provided by me. In the event of changes to these data, I undertake to update them. I understand that I am responsible for each use of the individual library card made available to me.

Date and signature:.....