

Appendix no 1 Internal Regulation 119/2022

Appendix no 1 to the Regulation for access to collections and provision of information services of the library and information system of the Wrocław University of Science and Technology.

No	Borrower Categories	Documents required for the user registration	Validity of the account	Number of borrowed books in each library	Documents required for borrowing	Loan period
1	WUST's BSc, MSc students	Valid electronic ID	For the duration of the studies	10	Valid electronic ID	6 months
2	PhD students	Valid electronic ID	For the duration of the studies	10	Valid electronic ID	1 year
3	WUST's staff	An ID card, valid electronic employee card	Period of employment (2)	20	Valid electronic employee card	No longer than for the period of the validity of the account
4	Students of the ALO of the WUST	Valid electronic or paper card and a student registration form signed by a parent or a legal guardian (3)	For the duration of the studies	10	Valid electronic ID	6 months-ALO collection (4) 1 month – collection from other libraries
5	Postgraduate WUST's students	An ID card and a Student Transcript of Study	For the duration of the studies	10	Library card and an ID card	6 months
6	Students of other universities taking part time studies at the WUST	An ID card, referral from the faculty of the receiving student	For the duration of the studies	5	Library card and an ID card	3 months
7	BSc, MSc and PhD students of other public universities in Wrocław	Valid electronic ID and a student's obligation card	1 year	5	Library card and an ID card	3 months
8	Staff of other public universities in Wrocław	An ID card and a proof of employment	1 year	3	Library card and an ID card	1 month

9	Retired employees and pensioners of the WUST	An ID card and a pensioner's card	1 year	3	Library card and an ID card	1 month
10	Other users	An ID card	1 year	0	Not applicable	Not applicable

(1) The exception is the Main Circulation Desk and the Fiction Reading Room - all eligible users can borrow books for a month.

(2) No longer than 5 years for permanent employees.

(3) The parent / legal guardian signing the student's registration form, takes responsibility for the library materials borrowed by the student and obliges them to comply with the Regulation for access to collections and provision of information services of the library and information system of the Wrocław University of Science and Technology.

(4) For the last class of the students of the school till 15th June (in the year of graduation).